

# Internship Programme

Kuala Lumpur - Damansara Heights (Office based) Johor – Pasir Gudang/Kluang (Plant based)

Synthomer is one of the world's major suppliers of lattices and specialty emulsion polymers supporting leadership positions in many market segments including coatings, construction, textiles, paper and synthetic latex gloves.

What's in it for you?

- Real work experience
- **Project involvement**
- Personal effectiveness development in the area of:
  - Presentation
  - Communication
  - **Problem solving**

If your background study is related to the following fields:

Engineering (Chemical, Mechanical, Electrical & Electronic), Chemistry, Finance, Accounting, Business, Supply Chain, Occupational Health & Safety, Law, IT, Media or others, apply or reach out to us through these channels.

Because who knows, it could be you!





www.synthomer.com career.asia@synthomer.com



https://www.linkedin.com/company/synthomer





### **Internship for Marketing/ Business Students**

Kuala Lumpur - Damansara Heights

During the internship period, you will be exposed to these areas:

#### **Responsibilities:**

- Working closely with the Senior Marketing Manager to support H&P's marketing activities in line with Synthomer Business Strategy
- Support the H&P Marketing Information System (MkIS) through Market Intelligence, gathering primary and secondary data from H&P's customers, competitors and industry stakeholders
- Support the design, production and dissemination of marketing and communications collateral for H&P
- Involve in media platforms, i.e., advertising with videos, LinkedIn, and publications
- Support the compilation of the monthly marketing report, Quarterly market survey and Import/ export statistics

#### **Requirements:**

- Candidate must possess or currently pursuing a Bachelor's Degree in Marketing /Business/ Art/ Social science/ Languages or equivalent.
- Good communication and interpersonal skills
- Motivated, adaptable and detail-oriented
- Willing to learn and enjoys problem-solving
- Excellent command of English language both spoken and written
- · Familiar with Microsoft Word, Excel and PowerPoint
- Minimum internship period of 3 months







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## Internship for Services Students

Kuala Lumpur - Damansara Heights

During the internship period, you will be exposed to these areas:

#### **Responsibilities:**

- Effective order management from order-to-cash cycle, market return management and claims processes to deliver in a consistent manner and meeting agreed customer service level.
- Customer support management pertaining to enquiry / issue in relations to order, delivery, claims and invoices in the region (as per assigned) by providing accurate information and timely response as well as attends to customer grievance/complaint and provides resolution.
- Contribute, communicate and build good relationship with external / internal customers / stakeholders
- · Implements an effective order and delivery management process

#### **Requirements:**

- Candidate must possess or currently pursuing a Bachelor's Degree in Logistic/Transportation or equivalent.
- Good communication and interpersonal skills
- Motivated, adaptable and detail-oriented
- Willing to learn and enjoys problem-solving
- Excellent command of English language both spoken and written
- Familiar with Microsoft Word, Excel and PowerPoint
- Minimum internship period of 3 months







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