

COMPANY OVERVIEW

Saipem is a renown International contractor, and the leader in the engineering sector for the oil and gas industry. Now we are inviting talented individuals from Engineering/Business Courses to join us in our journey for excellence in this industry.

Currently we have an opening for an Internship programme for those who have an outstanding achievement and strong interest in the oil and gas industry to be based in our Kuala Lumpur office.

Interested interns please send in your full curriculum vitae in .pdf format with your latest qualification transcript and contact details to Career.KL@saipem.com with subject INTERNSHIP – COMPUTER/IT STUDENTS

Note : Only Shortlisted applicant will be notified.

JOB TITLE: INTERNSHIP – COMPUTER/IT STUDENTS

Requirement:

- Malaysian citizens.
- Candidate must possess or currently pursuing a Bachelor's Degree in Information Technology, or in Bachelor's Degree Computer Science which is interested in discovering energy industry.
- Required language(s): Bahasa Malaysia, English
- 1 Internship position for duration of 3 to 6 months.
- Highly Motivated, Organized and Proactive, and able to work in a tight schedule environment;
- Good written and verbal communication skills with strong interpersonal skills and able to work in a Multi-Cultural environment across multi-offices;
- Good Command of work spread sheets such as Microsoft Excel and Microsoft Office.
- Kindly submit your application CV together with the supporting documents (latest CGPA transcript).

Job Description:

During the internship period, intern will be exposed to these areas :

- Set up workstations with computers/laptop and necessary peripheral devices (routers, printers etc.)
- Check computer hardware (HDD, mouse, keyboards etc.) to ensure functionality
- Install and configure appropriate software and functions according to specifications
- Develop and maintain local networks in ways that optimize performance
- Perform troubleshooting to diagnose and resolve problems (repair to replace parts, debugging etc.)
- Maintain records/logs of repairs and fixes and maintenance schedule
- Identify computer or network equipment shortage and place orders
- Check physical server and condition
- Conduct daily data backup-monitoring
- Offer daily operations and systems support to personnel
- Verify functional of hardware and software components
- Troubleshoot hardware and software issues in person, remotely and via phone
- Assist employee with computer problems and answer their questions.