



YOUR COMPANY
SLOGAN HERE

We're Hiring!

RECRUITMENT INTERN

Kickstart your career and gain real-world experience in a **creative** and **dynamic** environment!



REAL-WORLD
EXPERIENCE



SUPPORTIVE
TEAM



SKILL
DEVELOPMENT



GREAT CAREER
START

LEARN
CREATE
GROW



Create
Inspire
Engage



KEY RESPONSIBILITIES

- Assist the Recruiter team in the selection and sourcing of candidates.
- Edit and publish job advertisements across various job portals and social media platforms.
- Participate in interview sessions to gain exposure and develop interview and assessment skills.
- Support internal recruitment processes, including resume screening and shortlisting candidates.
- Maintain and update the candidate database accurately and regularly.
- Conduct candidate outreach through cold calling and email communication.



REQUIREMENTS

- Currently pursuing or recently graduated in Human Resources, Business Administration, Psychology, or a related field.
- Strong interest in recruitment, HR, and talent acquisition.
- Good communication and interpersonal skills.
- Detail-oriented, responsible, and willing to learn.
- Basic proficiency in Microsoft Office and job portals.



READY TO MAKE AN IMPACT?
We'd love to hear from you!



SEND YOUR CV & PORTFOLIO TO
careers@yourcompany.com



APPLICATION DEADLINE
31 MAY 2025



We're Hiring!

MARKETING INTERN

Kickstart your career and gain real-world experience in a **creative** and **dynamic** environment!

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|--|--|--|---|
|  REAL-WORLD EXPERIENCE |  SUPPORTIVE TEAM |  SKILL DEVELOPMENT |  GREAT CAREER START |
|--|--|--|---|

LEARN.
CREATE.
GROW.



KEY RESPONSIBILITIES

- ✓ Manage and update the company's social media platforms (e.g., Facebook, Instagram, LinkedIn) on a regular basis.
- ✓ Create engaging visual content and designs for social media posts, campaigns, and marketing materials.
- ✓ Write clear, compelling, and persuasive copy for social media, email, and other marketing channels.
- ✓ Assist in planning and executing marketing campaigns to increase brand awareness and engagement.
- ✓ Monitor social media trends, insights, and performance metrics, and provide recommendations for improvement.
- ✓ Collaborate with the marketing team on creative projects and ad-hoc marketing tasks.



REQUIREMENTS

- ✓ Currently pursuing or recently graduated in Marketing, Communications, Design, or a related field.
- ✓ Proficient in social media platforms and digital marketing tools.
- ✓ Basic graphic design skills (e.g., Canva, Adobe Photoshop, Illustrator) are preferred.
- ✓ Excellent written and verbal communication skills.
- ✓ Creative, proactive, and eager to learn in a fast-paced environment.



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rchen@appasona.my



JOIN OUR TEAM AND
GROW WITH US!